



North Balwyn Community Men's Shed

Member – Australian Men's Shed Association



CODE OF CONDUCT

PRINCIPLES

The fundamental ethical principles that form the basis of the North Balwyn Community Men's Shed Code of Conduct are:

- 1. Respect for the law**
- 2. Respect for the Rules of the North Balwyn Men's Shed**
- 3. Respect for persons**
- 4. Integrity**
- 5. Diligence**
- 6. Economy and efficiency**
- 7. Respect for the environment and sustainability**

1. Respect for the law

- North Balwyn Community Men's Shed members, in common with all citizens, have an obligation to observe the laws of the State and the Commonwealth.
- Members are required to comply with the statutes and rules of the City of Boroondara and the rules of North Balwyn Community Men's Shed.

2. Respect for persons

- North Balwyn Community Men's Shed members are expected to treat other members and members of the community equitably and with respect.

This involves:

- Courtesy and responsiveness in dealing with others
- Fairness in supervising and dealing with others
- Making decisions that are procedurally fair to people
- Avoiding discrimination on grounds such as gender, sexual orientation, race, disability, cultural background, religion, marital status, age or political conviction
- An awareness of and respect for cultural difference
- Engaging in rational debate and allowing alternative points of view to be expressed
- Avoiding behaviour which might reasonably be perceived as harassment, bullying or intimidation
- Encouragement of independent learning in the teaching role

3. Integrity

- Men's shed members should be honest in carrying out their duties, and avoid conflicts between their private interests and NBCMS responsibilities with respect to:
 - Personal relationships
 - Sexual relationships
 - Financial relationships
 - Receipt of gifts
 - Outside work
 - Use of confidential information obtained in the course Men's Shed duties
 - External activities and public comment

4. Diligence

- Members should carry out their duties in a professional and conscientious manner. This involves:
 - Carrying out official decisions and policies faithfully and impartially
 - Seeking to attain the highest possible standards of performance
 - Exercising care for others in employment-related activities
 - Ensuring outside extraneous interests do not interfere with a member's official duties or responsibilities
 - Adhering to professional codes of conduct where applicable

Members are encouraged to report fraud or corrupt conduct to appropriate authorities.

5. Economy and efficiency

- Members should use men's shed resources only for legitimate men's shed purposes
- Members should avoid waste
- Members should maintain adequate security over Men's Shed property, facilities and resources

6. Respect for the environment and sustainability

- NBCMS supports sustainable development of global resources and will meet or exceed applicable regulations and standards
- NBCMS will establish and adhere to environmentally sound policies and practices
- NBCMS will educate and encourage our members to work and use all equipment in environmentally responsible ways
- NBCMS will take effective steps to continually increase the natural resources efficiency and cleanliness of our shed
- NBCMS will offer leadership and support to industry and community initiatives that share our commitment to the environment

Members should familiarise themselves with this Code of Conduct and endeavour to ensure that its principles are observed at all times.

North Balwyn Community Men's Shed Incorporated.

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